



2 July 2025

Dear Parents/Guardians,

WEIGHTED ASSESSMENT AT BOWEN SECONDARY (TERM 3) – SECONDARY 2

1. Please be informed that the Term Assessment 3 window has been scheduled from Monday, 21 July 2025 to Friday, 15 August 2025. Term assessments will be carefully spread across this window to manage the demands on students and enable them to continue enjoying learning during lessons.

2. Assessment Structure, Assessment Modes and Weightings
The assessment structure, assessment modes and weightings for each subject can be found in our earlier letter dated 23 Jan 2025.

3. Key Reminders

(a) Attendance

We strongly advise all students to take TAs seriously as these will provide important information about their subject mastery and learning gaps. Any absences **must be** supported by a Medical Certificate or reason deemed valid by the school.

(b) Assessment Schedule and Student Accountability

Please refer to the Annex included at the end of this letter for the updated TA schedule. To enable students to take ownership of their learning, subject teachers will communicate submission dates for AAs, assessment dates for PPs, rubrics (where applicable) and coverage of each assessment directly with students via channels such as Google Classroom and Class Notice Boards.

To help students manage their workload, there will be no more than 2 Term Assessments conducted for students per day. This includes AA deadlines, PPs and other school-wide assessments (e.g. oral examinations).

(c) Results

Termly result slips will be issued to keep parents/guardians informed of their child's/ward's progress. Please note that Form Teachers may meet or speak with parents/guardians of selected students following the release of termly result slips.

4. Should you need any clarification, please feel free to contact your child/ward's Form Teacher. We seek your support in ensuring that your child/ward prepares well for all assessments.

Warmest Regards,

MR BENJAMIN CHEN
VICE-PRINCIPAL



2025 Term Assessment Schedule - Secondary Two

TERM 3

Level/Stream	W4	W5	W6	W7
	21/7 to 25/7	28/7 to 1/8	4/8 to 8/8	11/8 to 15/8
2 (G3)	English Language (PP)		Science (PP)	
	Design & Technology (AA)		Literature (PP)	
	ART (AA)		History (PP)	
			Geography (AA-GI)	
			Mathematics (PP)	
			Mother Tongue (AA)	

Level/Stream	W4	W5	W6	W7
	21/7 to 25/7	28/7 to 1/8	4/8 to 8/8	11/8 to 15/8
2 (G2)	English Language (PP)		Science (PP)	
	Design & Technology (AA)		Literature (PP)	
	ART (AA)		History (PP)	
			Geography (AA-GI)	
			Mathematics (PP)	
			Mother Tongue (AA)	

Level/Stream	W4	W5	W6	W7
	21/7 to 25/7	28/7 to 1/8	4/8 to 8/8	11/8 to 15/8
2 (G1)	English Language (PP)		Science (AA) Project	
	Design & Technology (AA)		Mathematics (PP)	
	ART (AA)		Mother Tongue (AA)	

Notes

- All PPs will be conducted during curriculum time (i.e. during timetabled lessons for the relevant subject, unless otherwise stated).
- The duration of each PP will typically be 45 min, with minor differences based on individual subject requirements.
- Subject teachers will inform students of the exact assessment dates nearer the relevant assessment window.
- Teachers will also inform students if there are any changes to assessment windows for a specific subject.